MUNEEM KHAN

B/680 nusrat Bhutto colony, North Karachi ● Karachi ● Phone: 0315-1441636
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OBJECTIVE

- I am aspirant of building a career path around innovations in a diverse and cross-functional environment that can amplify my skills while helping me in building new ones.

PROFILE

- An IT course CCNA who is a strategist at heart, passionate about solving problems, leading to enablement.
- 1 year of working experience in electrical IT and learning solutions.

SKILLS & TOOL BOX

- MS Office
- CCNA
- Ethical Hacking
- CIT
- Graphics Designer(Adobe Illustrator)
- TCP/IP Configuration
- excel
- Virtual Box & Metasploitable
- Public Relations
- Ability to follow regulations
- Network research

PROFESSIONAL EXPERIENCE

Certified Ethical Hacking from Govt of Pakistan

As a Certified Ethical Hacker, I was responsible to strategize to increase my knowledge Application to ensure long term with some problems issues along with effective and efficient relationship management with customers, principals and others.

PAKISTAN LEGAL UNITED SOCIETY (PLUS)

IT Network Operator & Graphics Designer, Data Entry Operator April 2022 to Oct 22

As database Administrator for Seed book Company Karachi, I was responsible to strategize all database Entries and emerging the data and team leadership to ensure long term accuracy along with effective and efficient system working. The responsibilities include;

- Server up every time.
- managing all company transaction.
- Listen calls.
- emailing.
- Daily posting & new Graphics creation.

VENTURE FORCE GLOBAL

CCTV MONITORING & EVALUATION: as a Data entry operator (Aug 2021 to Dec 2021)

Working on CCTV monitoring checking in & out Staff entries and others information to send the head office. Some staff and workers in the stores and Entry the sheet and send to from head manager.

As Computer Operator, I coordinated with different Systems and for organizing and synchronizing their activities related to the operations of corporate clients of the company.

- Configuration
- Reporting.
- Network checking.

ACADEMIC CREDENTIALS

- **Bachelor of science**, **Space science**, BSc(hons)-**in progress**
- **Matriculation,** Mak way grammar school 2014 to 2015.
- **Technical diploma**, Diploma Associate Engineer **(D.A.E)**
- **Software Skills:** MSOffice, Adobe Illustrator, CCNA, Core PHP **CIT,** Pak College of computer education**.**
- **Aptech computer education,** CCNA
- **Aptech computer education,** Auto-CAD

CERTIFICATIONS

- **CIT,** Pak College.
- **CCNA**, aptech computer education
- **CEH** Certified Ethical Hacking.
- **Auto-CAD,** aptech computer education

PERSONAL INFORMATION

DOB: September 12, 1998
Marital Status: Single.
Nationality: Pakistani.
Languages: Urdu, Pushto, English
References: Will submit on request.